

**PREA AUDIT REPORT     Interim     Final**  
**ADULT PRISONS & JAILS**

**Date of report: 07/13/2017**

<b>Auditor Information</b>			
<b>Auditor name:</b> Chris Sweney			
<b>Address:</b> P.O. Box 8840 Omaha, NE 68108			
<b>Email:</b> csweney.prea@gmail.com			
<b>Telephone number:</b> (402) 658-0344			
<b>Date of facility visit:</b> May 8th –10th 2017			
<b>Facility Information</b>			
<b>Facility name:</b> Riverside Regional Jail			
<b>Facility physical address:</b> 500 FOLAR Trail, N. Prince George, VA 23860			
<b>Facility mailing address:</b> <i>(if different from above)</i> <a href="#">Click here to enter text.</a>			
<b>Facility telephone number:</b> 804-524-6600			
<b>The facility is:</b>	<input type="checkbox"/> Federal	<input type="checkbox"/> State	<input checked="" type="checkbox"/> County
	<input type="checkbox"/> Military	<input type="checkbox"/> Municipal	<input type="checkbox"/> Private for profit
	<input type="checkbox"/> Private not for profit		
<b>Facility type:</b>	<input type="checkbox"/> Prison	<input checked="" type="checkbox"/> Jail	
<b>Name of facility's Chief Executive Officer:</b> Jeffery L. Newton, CJM			
<b>Number of staff assigned to the facility in the last 12 months:</b> 375			
<b>Designed facility capacity:</b> 1372			
<b>Current population of facility:</b> 1569			
<b>Facility security levels/inmate custody levels:</b> Min/Med/Max			
<b>Age range of the population:</b> 18-61			
<b>Name of PREA Compliance Manager:</b> LaKeisha Massenburg		<b>Title:</b> Lieutenant	
<b>Email address:</b> lmassenburg@rrjva.org		<b>Telephone number:</b> (804) 524-6600 ext. 8406	
<b>Agency Information</b>			
<b>Name of agency:</b> Riverside Regional Jail			
<b>Governing authority or parent agency:</b> <i>(if applicable)</i> Riverside Regional Jail Authority			
<b>Physical address:</b> 500 FOLAR Trail, N. Prince George, VA 23860			
<b>Mailing address:</b> <i>(if different from above)</i> <a href="#">Click here to enter text.</a>			
<b>Telephone number:</b> (804) 524-6600			
<b>Agency Chief Executive Officer</b>			
<b>Name:</b> Jeffery L. Newton, CJM		<b>Title:</b> Colonel	
<b>Email address:</b> jnewtown@rrjva.org		<b>Telephone number:</b> (804) 524-6600	
<b>Agency-Wide PREA Coordinator</b>			
<b>Name:</b> Tara Wyche		<b>Title:</b> Lieutenant	
<b>Email address:</b> twyche@rrjva.org		<b>Telephone number:</b> (804) 524-6600 ext. 8437	

## **AUDIT FINDINGS**

### **NARRATIVE**

An audit of Riverside Regional Jail was conducted May 8<sup>th</sup> – 10<sup>th</sup> 2017 by Chris Sweney, Department of Justice Certified PREA auditor. I was greeted by the Compliance Manager and PREA Coordinator and spoke with them briefly about the schedule for the audit. A tour of the facility was conducted from 0815 – 1300. The areas toured were all male and female housing areas, intake, laundry, recreation, central control, medical and administration. During the tour inmates and staff were briefly questioned about basic PREA information available. Pre-audit posters were observed in all housing units and common areas. No inmates specifically requested to speak with this auditor during the tour, but I did receive written correspondence from one (1) inmate prior to the onsite visit.

The PREA Coordinator provided the auditor with a roster of staff assigned to the Jail. All specialized staff interviews were completed except SANE/SAFE, all SANE/SAFE exams are performed by the Medical College of Virginia. Facility medical staff was aware of their role within the PREA standards and confirmed that victims of sexual abuse would be treated off site. A total of twenty (20) staff interviews from all shift were conducted.

The PREA Coordinator provided the auditor with a list of all (1569) inmates at the facility. Inmates were randomly selected by the auditor. At least one inmate from each housing unit was interviewed. An interview was also conducted with the inmate that had sent the auditor a letter prior to the onsite visit. Issues raised by this inmate were not related to PREA but were passed on to management staff. There was one juvenile inmate and two inmates that identified as being gay that were also interviewed. There were no limited English, or vision impaired inmates at the time of the site visit. A total of 27 inmate interviews were completed.

The Riverside Regional Jail reported 2 substantiated allegations and 6 unsubstantiated of either sexual abuse or harassment by inmates for 2016. There were no allegations involving employee, volunteers or contract staff. Documentation for each investigation was reviewed and thoroughly discussed with investigative staff. A comprehensive process is in place to review and analyze all instances of sexual abuse and harassment.

## **DESCRIPTION OF FACILITY CHARACTERISTICS**

Riverside Regional Jail (RRJ) is located on one-hundred and fifty acres at 500 FOLAR Trail in North Prince George, Virginia, twenty miles south of Richmond, Virginia. The Riverside Regional Jail Authority is a political subdivision of the Commonwealth of Virginia which includes the cities of Colonial Heights, Hopewell and Petersburg, as well as the counties of Charles City, Chesterfield, Prince George and Surry. The Jail Authority is comprised of two members from each jurisdiction which make up the fourteen member board. RRJ is located in the County of Prince George next to the Petersburg Federal Correctional Institution and houses inmates from the member jurisdictions as well as inmates from other jurisdictions, including state and federal inmates.

The facility is made up of five housing areas containing five units each. Each unit has 48 cells and a day room area. The special management unit is divided into four smaller units, three for males and one for females. The Pre-Release Center is located on the same ground as the main jail. The center houses inmates who include the outside work force for the main jail, Department of Correction transition classes, and inmates serving weekend sentences. Food is prepared at the main facility and transported to the center where inmates put food on trays and distribute them. The center has its own laundry, classrooms, medical department, and inmate management staff. There are 250 beds at the center with two housing areas for female and male inmates in a dormitory setting. The center has two gymnasiums and an outdoor exercise yard.

## **SUMMARY OF AUDIT FINDINGS**

Number of standards exceeded: 3

Number of standards met: 38

Number of standards not met: 0

Number of standards not applicable: 2

**Standard 115.11 Zero tolerance of sexual abuse and sexual harassment; PREA Coordinator**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) has a zero tolerance policy towards all forms of sexual abuse and harassment. Their policy outlines how the department prevents, detects, and responds to incidents of sexual abuse and sexual harassment. The policy also includes definitions of prohibited behaviors and sanctions for those who participated in those behaviors. The policy includes a description of agency strategies and responses to reduce and prevent sexual abuse and sexual harassment of inmates.

The agency's designated PREA Coordinator is identified in the department's organizational chart. The PREA Coordinator indicated during her interview that she has sufficient time and authority to develop, implement, and oversee agency efforts to comply with the PREA standards.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy #11.1.002 Sexual Misconduct  
Riverside Regional Jail Organizational Chart  
PREA Coordinator  
PREA Compliance Manager

**Corrective Action**

No corrective action needed

**Standard 115.12 Contracting with other entities for the confinement of inmates**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)
- X Not Applicable

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The Riverside Regional Jail does not contract for the confinement of their inmates. This standard does not apply.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Superintendent  
PREA Coordinator Interview  
PREA Compliance Manager Interview

**Corrective Action**

No corrective action needed

**Standard 115.13 Supervision and monitoring**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) is a direct supervision facility and has a staffing plan which accounts for generally accepted detention and correctional practices; Riverside Regional follows applicable State and local laws, regulations and standards to determine staffing levels. Riverside Regional has no Judicial, Federal or other internal or external findings of inadequate staffing. All components of the facility’s physical plant, composition of the inmate population and placement of supervisory staff are also considered.

Deviations from the staffing plan are documented and reported to the Superintendent. Staffing requirements are assessed annually and adjustments are made if necessary. A copy of Riverside Regional’s 2016 Staffing Plan was submitted with the pre-audit documentation.

Unannounced rounds are completed by supervisors on each shift and documented in the Offender Management System or permanent logbook. During the onsite visit, supervisors demonstrate how unannounced rounds are documented. Inmate interviews also indicated that supervisors made regular rounds. Policy prohibits staff from alerting other staff members that supervisory rounds are occurring.

**Policy, Materials, Interviews and Other Evidence Reviewed**

- Riverside Regional Jail Policy #10.04.002 Inmate Supervision
- Riverside Regional Jail Staffing Analysis Fiscal Year 2016
- Offender Management System and Permanent Logbook
- Supervisory Staff Interviews
- Random Staff Interviews
- Random Inmate Interviews

**Corrective Action**

No corrective action needed

**Standard 115.14 Youthful inmates**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion**

**must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

Riverside Regional Jail (RRJ) has a separate unit for youthful offenders and policies which provide for sight and sound separation from adult inmates. Youthful offenders are under direct staff supervision when being processed into the facility. The facility averaged less than three inmates under the age of 18 during the twelve months prior to the audit. One inmate was in custody during the onsite visit. He was interviewed and confirmed the requirements of this standard,

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 10.25.007 Incarceration of Juveniles  
PREA Coordinator Interview  
Youthful Offender Interview

**Corrective Action**

No corrective action needed

**Standard 115.15 Limits to cross-gender viewing and searches**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

Riverside Regional Jail (RRJ) policy prohibits cross-gender pat searches, strip searches or cross-gender visual body cavity searches. All strip searches are authorized by a supervisor and documented. The facility has implemented policies and procedures that enable inmates to shower, perform bodily functions, and change clothing without non-medical staff of the opposite gender viewing their breasts, buttocks, or genitalia, except when such viewing is incidental to routine checks. Jail staff is trained to conduct cross-gender pat-down searches, in case of an emergency, and searches of transgender and intersex inmates using the least intrusive method possible. Staff interviews showed a thorough understanding of the arrestee/inmate search policy. Random inmate interviews revealed that appropriate staff is conducting searches.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 10.09.004 Physical Searches  
Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
Course Completion History  
Random Staff interviews  
Random Inmate interviews

**Corrective Action**

No corrective action needed

**Standard 115.16 Inmates with disabilities and inmates who are limited English proficient**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)

- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) takes steps and has a policy which ensures inmates with disabilities have an equal opportunity to participate in or benefit from all aspects of the agency’s efforts to prevent, detect, and respond to sexual abuse and sexual harassment. Riverside Regional provides inmates with materials which are available in English and Spanish. Additionally, the facility has Spanish translators available if needed. They also have access to a translation hotline. PREA posters and educational materials are provided in English and Spanish. Inmates who are deaf are provided PREA information thru written form, i.e. Inmate Handbook, Education Brochure and Video with subtitles. Riverside Regional also has large print and Braille versions of the inmate handbook for inmates who are visually impaired. PREA Videos are available with subtitles. Riverside Regional does not rely on inmate interpreters, inmate readers, or other types of inmate assistants except in limited circumstances where an extended delay in obtaining an effective interpreter could compromise an inmate’s safety, the performance of first-responder duties, or the investigation of an inmate’s allegations.

#### **Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.2 Sexual Assault Response Team (SART) Protocols  
Riverside Regional Jail PREA Zero Tolerance Posters (English/Spanish)  
Riverside Regional Jail Inmate Handbook  
Random Staff interviews  
Random Inmate interviews

#### **Corrective Action**

No corrective action needed

#### **Standard 115.17 Hiring and promotion decisions**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) prohibits hiring and/or promoting anyone who has engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility, or other institution. Riverside Regional completes criminal background checks on all new employees, contract staff and volunteers before they are allowed to have contact with inmates. Riverside Regional’s policy requires that all new employees be asked whether they have engaged in sexual abuse in a prison, jail, lockup, community confinement facility, juvenile facility, or other institution; been convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, overt or implied threats of force, or coercion, or if the victim did not consent or was unable to consent or refuse or been civilly or administratively adjudicated to have engaged in the activity described above.

Criminal background checks are repeated every five years for current employees, contract staff and volunteers. Nothing found in policy prohibit the facility from providing information on substantiated allegations of sexual abuse or sexual harassment involving a former employee if requested from an institutional employer for whom such employee has applied to work.



**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail policy 03.01.009 Recruitment, Selection and Hiring  
Background checks for new and current staff and volunteers  
PREA Coordinator Interview

**Corrective Action**

No corrective action needed

**Standard 115.18 Upgrades to facilities and technologies**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) considers the effect of any new design, acquisition, expansion, or modification on the agency's ability to protect inmates from sexual abuse. Since their first PREA audit in 2014, RRJ has added two cameras in the dry food storage area as recommended in their last audit report.

Protection of inmates from sexual abuse through the installation of electronic surveillance and other technology is continuously evaluated.

**Policy, Materials, Interviews and Other Evidence Reviewed**

2016 PREA Staffing Analysis  
Facility Tour  
Facility Diagrams (Camera Placement)  
PREA Coordinator

**Corrective Action**

No corrective action needed

**Standard 115.21 Evidence protocol and forensic medical examinations**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) is not responsible for conducting criminal investigations for sexual abuse; all criminal investigations requiring forensic evidence collection are turned over to the Prince George Police Department (PGPD). The RRJ

has an MOU with PGP to conduct sexual abuse investigations as outlined by the PREA standards. Forensic medical examinations are conducted by properly trained medical staff at the Medical College of Virginia. Riverside Regional has an MOU with *The James House* to provide sexual abuse advocacy services.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.2 Sexual Assault Response Team (SART) Protocols  
Memorandum of Understanding – Prince George Police Department  
Memorandum of Understanding – James House  
OPR Investigation  
Medical College of Virginia website (<http://www.vcuhealth.org/>)  
PREA Coordinator Interview  
Investigator Interview

**Corrective Action**

No corrective action needed

**Standard 115.22 Policies to ensure referrals of allegations for investigations**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) has a policy which requires all allegations of sexual abuse and sexual harassment be referred for investigation to appropriate authorities. Administrative investigations are conducted internally by the Office of Professional Review. Allegations which may result in criminal charges, whether they are inmate-on-inmate or staff-on-inmate allegations are forwarded to the Prince George Police Department for investigation. RRJ’s PREA policy is posted on the agency website. Staff interviews showed an awareness of the responsibilities of each agency and inmates were confident that allegations of sexual abuse and harassment would be investigated.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.2 Sexual Assault Response Team (SART) Protocols  
OPR Investigation  
Investigative Staff Interview  
Random Staff Interviews

**Corrective Action**

No corrective action needed

**Standard 115.31 Employee training**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance**

**determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) provides all staff with training which includes their zero tolerance policy, how to fulfill their responsibilities under agency sexual abuse and sexual harassment prevention, detection, reporting, and response policies, inmates’ right to be free from sexual abuse and sexual harassment, the right of inmates and employees to be free from retaliation for reporting abuse and all other components of this standard. Employee training is documented and maintained in the departments learning management system. Staff interviews verified a comprehensive understanding of PREA related training.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
Riverside Regional Jail PREA Training Curriculum  
Course Completion Reports  
Random Staff Interviews

**Corrective Action**

No corrective action needed

**Standard 115.32 Volunteer and contractor training**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) ensures that all volunteers and contractors who have contact with inmates have been trained on their responsibilities under the agency’s sexual abuse and sexual harassment prevention, detection, and response policies. Each volunteer and contractor is given information about PREA prior to accessing the facility. Training for volunteers and contractors is documented and maintained.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
Contractor Training Report  
Volunteer Training Report  
PREA Coordinator Interview  
Medical Contract Staff Interview  
Volunteer Interview

**Corrective Action**

No corrective action needed

**Standard 115.33 Inmate education**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the

relevant review period)

- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

During the intake process the Riverside Regional Jail (RRJ) provides inmates with information explaining the agency's zero-tolerance policy regarding sexual abuse and sexual harassment and how to make a report. Additional information is also provided again within thirty (30) days. Inmates acknowledge they have received and understand the information provided. Documentation is maintained in the inmate's detention file. In addition to formal education the facility also provides information in the form of posters and handouts.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
Riverside Regional Jail PREA Pamphlet (English/Spanish)  
Riverside Regional Jail Inmate Handbook (English/Spanish/Braille)  
PREA Coordinator Interview  
Random Staff Interviews  
Random Inmate Interviews

**Corrective Action**

No corrective action needed

**Standard 115.34 Specialized training: Investigations**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) provides specialized investigative training to internal investigators responsible for investigations within the Jail. The training covers techniques for interviewing sexual abuse victims, Miranda and Garrity warnings, sexual abuse evidence collection and criteria and evidence required to substantiate a case for administrative action or prosecution. Training is documented and maintained in the investigator's training file.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
Certificates of Completion  
Investigative Staff Interview

**Corrective Action**

No corrective action needed

**Standard 115.35 Specialized training: Medical and mental health care**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) contracts with CORIZON Health for medical and mental health services. Medical staff receives PREA related training from both their parent company and Riverside Regional. Specialized training includes how to detect and assess signs of sexual abuse and sexual harassment, preservation of physical evidence, responding effectively and professionally to victims of sexual abuse, and how and to whom to report sexual abuse. Riverside Regional maintains documentation of specialized medical training in the employee’s personnel file.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
 CORIZON Health – PREA Training  
 Medical Staff Certificates of Completion  
 Medical Staff interviews

**Corrective Action**

No corrective action needed

**Standard 115.41 Screening for risk of victimization and abusiveness**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) screens all inmates for risk of victimization and abusiveness upon arrival. The screening is completed within the first seventy-two (72) hour. The screening instrument includes whether the inmate has a mental, physical, or developmental disability, the age and physical build of the inmate, previously incarceration history, whether the inmate’s criminal history is exclusively nonviolent, prior convictions for sex offenses, whether the inmate is or is perceived to be gay, lesbian, bisexual, transgender, intersex, or gender nonconforming, past sexual victimization, self-perception of vulnerability and civil immigration status.

Within the first thirty (30) days of arrival at the facility, staff reassesses the inmate’s risk of victimization or abusiveness based upon any additional, relevant information received by the facility since the intake screening.

Inmates are not disciplined for refusing answer questions during the screening process. Information obtained during the initial assessment and reassessment is placed in the inmate’s classification file. Only authorized staff has access to these files.

**Policy, Materials, Interviews and Other Evidence Reviewed**

PREA Audit Report

Riverside Regional Jail Policy 20.01.004 Classification  
Riverside Regional Jail Custody and Classification Form  
Inmate Detention Files  
Intake Staff Interview  
Classification Staff Interview  
Random Staff Interviews  
Random Inmate Interviews

**Corrective Action**

No Corrective Action Needed

**Standard 115.42 Use of screening information**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

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The Riverside Regional Jail (RRJ) uses information from the risk assessment to inform housing, bed, work, education, and program assignments with the goal of keeping separate those inmates at high risk of being sexually victimized from those at high risk of being sexually abusive. RRJ makes individualized determinations about how to ensure the safety of each inmate.

Transgender or intersex inmate's housing is considered on a case-by-case basis, placement considers the inmate’s health and safety, and whether the placement would present management or security problems. Transgender or intersex inmate's placement is reassessed as needed.

Transgender or intersex inmate’s own view with respect to his or her own safety is given consideration.

Transgender and intersex inmates are given the opportunity to shower separately from other inmates.

Riverside Regional Jail does not place lesbian, gay, bisexual, transgender, or intersex inmates in a dedicated unit based solely on identification or status.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 20.01.004 Classification  
Riverside Regional Jail Custody and Classification Form  
Inmate Detention Files  
Intake Staff Interview  
Classification Staff Interview  
Random Staff Interviews  
Random Inmate Interviews

**Corrective Action**

No corrective action needed

**Standard 115.43 Protective custody**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the

relevant review period)

- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) does not require protective custody for inmates with a high risk of victimization. However, space is available to separate inmates as needed. Inmates that report sexual abuse may be housed separately until an investigation is completed. An assessment by a multidisciplinary team is completed within 24 hours and every 7 days thereafter to determine the offender's status. Inmates in protective custody are seen daily by medical and mental health staff.

#### **Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 20.01.005 Classification  
Riverside Regional Jail Policy 20.02.000 At-Risk Inmate Populations  
Inmate Detention Files  
PREA Coordinator Interview  
Intake Staff Interviews  
Classification Staff Interview  
Random Inmate Interviews

#### **Corrective Action**

No corrective action needed

#### **Standard 115.51 Inmate reporting**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) provides multiple ways for offenders to report sexual abuse, sexual harassment, retaliation and staff neglect. Inmates may contact the internal PREA line, VA Sexual and Domestic Violence Action Alliance, The James House, or Victims Services National Center for Victims of Crime. Phone numbers and addresses are provided in the *Riverside Regional Jail Sexual Assault Prevention Pamphlet*. Staff accepts reports made verbally, in writing, anonymously, and from third parties. Staff may also privately report sexual abuse themselves. All reports are documented and investigated by qualified staff. Staff and inmate interviews showed a thorough understanding of multiple mechanisms to report sexual abuse and harassment.

#### **Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
Riverside Regional Jail Sexual Assault Prevention Pamphlet  
Riverside Regional Jail Inmate Handbook  
Inmate Sexual Abuse Hotline Logbook  
Random Staff Interviews  
Random Inmate Interviews

**Corrective Action**

No corrective action needed

**Standard 115.52 Exhaustion of administrative remedies**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)
- X Not Applicable

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) does not utilize its grievance process when addressing sexual abuse and/or sexual harassment. RRJ forwards all reports of sexual abuse to the proper investigative authority. The Riverside Regional Jail is exempt from this standard.

**Policy, Materials, Interviews and Other Evidence Reviewed**

PREA Coordinator Interview

**Corrective Action**

No corrective action needed

**Standard 115.53 Inmate access to outside confidential support services**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail provides inmates with access to outside support services through an MOU with the James House. Inmates may contact the James House via toll-free hotline provided upon intake in the Sexual Assault Prevention Pamphlet. Information is also posted in all living units. Additional information is available upon request. Inmates are informed that phone calls may be monitored and incoming and outgoing mail may be checked.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
Memorandum of Understanding with the James House  
Riverside Regional Jail Sexual Assault Prevention Pamphlet  
Riverside Regional Jail Inmate Handbook  
Random Staff Interviews



## Random Inmate Interviews

### Corrective Action

No corrective action needed

### Standard 115.54 Third-party reporting

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) accepts and investigates third-party reports of sexual abuse and harassment. Information is posted in the visiting area and available on the RRJ website. Staff and inmate interviews reflected an understanding of this standard. Inmates were confident that third party reports would be investigated.

### Policy, Materials, Interviews and Other Evidence Reviewed

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
Memorandum of Understanding with the James House  
The James House Informational Pamphlet  
Employee Anonymous Reporting Form  
Riverside Regional Jail Sexual Assault Prevention Pamphlet  
Random Staff Interviews  
Random Inmate Interviews

### Corrective Action

No corrective action needed

### Standard 115.61 Staff and agency reporting duties

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor's analysis and reasoning, and the auditor's conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

Riverside Regional Jail (RRJ) policy requires all staff to immediately report and document sexual abuse and sexual harassment, including third-party and anonymous reports. Staff is prohibited from discussing information related to sexual abuse reports with anyone other than those directly involved. Contract medical staff is required to report sexual abuse and harassment. During the initial medical screening, medical staff notifies inmates of their duty to report and limits to confidentiality.

### Policy, Materials, Interviews and Other Evidence Reviewed

PREA Audit Report

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
Riverside Regional Jail Policy 11.2 Sexual Assault Response Team (SART) Protocols  
OPR Investigative Report  
Superintendent Executive Summary  
PREA Coordinator Interview  
Medical Staff Interview  
Random Staff Interviews

**Corrective Action**

No corrective action needed

**Standard 115.62 Agency protection duties**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

Riverside Regional Jail (RRJ) policy and training requires immediate action to protect inmates that are at a substantial risk of sexual abuse. Inmate risk levels are assessed on a regular basis. RRJ provided documentation which shows inmates at a high risk of sexual abuse where housed appropriately.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.2 Sexual Assault Response Team (SART) Protocols  
PREA Coordinator Interview  
Medical Staff Interviews  
Random Staff Interviews  
Random Inmate Interviews

**Corrective Action**

No corrective action needed

**Standard 115.63 Reporting to other confinement facilities**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) has policies that address allegation when an inmate was sexually abused while confined at another facility, the policy requires the Jail Superintendent to contact the agency head where the alleged abuse had occurred.

This notification shall be made within 72 hours of receiving the information and documented. During this audit year RRJ had received one such report. An executive summary of the allegation and subsequent follow-up was examined and all components of this standard were met.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
Superintendent Executive Summary  
PREA Coordinator Interview  
Investigative Staff Interview

**Corrective Action**

No corrective action needed

**Standard 115.64 Staff first responder duties**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) has a policy and provides training to all first responders which include the separation of the alleged victim and abuser; preservation and protection of the crime scene until appropriate steps can be taken to collect evidence; the collection of physical evidence, requesting that the alleged victim not take any actions that could destroy physical evidence, including, washing, brushing teeth, changing clothes, urinating, defecating, smoking, drinking, or eating; and ensuring that the alleged abuser does not take any actions that could destroy physical evidence, including washing, brushing teeth, changing clothes, urinating, defecating, smoking, drinking, or eating. Staff is very knowledgeable of their responsibilities when responding to reports of sexual abuse.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
Riverside Regional Jail PREA Training Curriculum  
Random Staff Interviews

**Corrective Action**

No corrective action needed

**Standard 115.65 Coordinated response**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion**

**must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) has a coordinated response plan which includes first responders, medical and mental health practitioners, investigators, and facility leadership.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct

PREA Coordinator Interview

Medical Staff Interview

Investigative Staff Interview

**Corrective Action**

No corrective action needed

**Standard 115.66 Preservation of ability to protect inmates from contact with abusers**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) does not utilize a collective bargaining agreement between the agency and its employees. Riverside Regional does however have policies and space and the ability to protect inmates from known abusers. Nothing found in policy restricts administration from removing staff during an investigation.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct

PREA Coordinator

Investigative Staff Interview

**Corrective Action**

No corrective action needed

**Standard 115.67 Agency protection against retaliation**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) has policies and processes in place to protect inmates and staff that report sexual abuse and harassment. The OPR Lieutenant is responsible for this process. Those that report are monitored for at least ninety (90) days. Monitoring includes any inmate disciplinary reports, housing, or program changes, or negative performance reviews or reassignments of staff. RRJ policy allows the monitoring period to be continued as needed.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
PREA Coordinator Interview  
Investigative Staff Interview

**Corrective Action**

No corrective action needed

**Standard 115.68 Post-allegation protective custody**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) may use segregated housing to protect those that report sexual abuse. Victims placed in protective custody are monitored and seen by medical and mental health. Placement is reviewed within twenty-four hours and again within thirty days. Alternative housing is generally found within thirty days of placement. RRJ documents any restriction or loss of privileges due to being placed in protective custody. During the twelve months prior to the audit no inmates were placed in protective custody following a report of sexual abuse.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
PREA Coordinator Interview

**Corrective Action**

No corrective action needed

**Standard 115.71 Criminal and administrative agency investigations**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) has a policy which requires that all allegations of sexual abuse and sexual harassment be referred for investigation to appropriate law enforcement authorities. Administrative investigations are conducted internally by the Office of Professional Review. Allegations which may result in criminal charges, whether they are inmate-on-inmate or staff-on-inmate allegations are forwarded to the Prince George Police Department for investigation. Facility staff are required to cooperate fully with all internal and external investigations. Investigators receive specialized training to conduct investigations dealing with sexual assault and abuse. Evidence is collected using a uniform method that preserves evidence. RRJ Jail policy requires that all documentation from investigations be maintained for as long as the alleged abuser is incarcerated or employed by the agency, plus five years. RRJ reported no criminal investigations of sexual abuse in the twelve months prior to the audit.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
Riverside Regional Jail Policy 11.2 Sexual Assault Response Team (SART) Protocols  
Memorandum of Understanding – Prince George Police Department  
PREA Coordinator Interview  
Investigative Staff Interview

**Corrective Action**

No corrective action needed.

**Standard 115.72 Evidentiary standard for administrative investigations**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

Interviews with investigative staff indicate that Riverside Regional Jail (RRJ) imposes a standard of preponderance of evidence for proof, or a lower standard, when determining whether allegations of sexual abuse or sexual harassment are substantiated. Investigation reports provided additional support further demonstrating compliance with this PREA standard.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.2 Sexual Assault Response Team (SART) Protocols  
PREA Coordinator Interview  
Investigative Staff Interview

**Corrective Action**

No corrective action needed

**Standard 115.73 Reporting to inmates**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

Riverside Regional Jail (RRJ) policy requires that inmates are informed whether allegations of sexual abuse have been determined to be substantiated, unsubstantiated, or unfounded. Facility staff meets with the inmate to discuss the findings. Processes are in place to notify an inmate of the outcome of an investigation involving staff sexual misconduct. Policy requires that an inmate is notified when the staff member is no longer posted in the inmate’s unit, the staff member is no longer employed at the facility, the staff member has been indicted on a charge related to the reported conduct, and/or the staff member has been convicted.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.2 Sexual Assault Response Team (SART) Protocols  
PREA Coordinator Interview  
Investigative Staff Interview

**Corrective Action**

No corrective action needed

**Standard 115.76 Disciplinary sanctions for staff**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) has a policy that addresses staff sexual misconduct. Sanctions include termination and criminal prosecution. Termination is the presumptive disciplinary sanction for staff that engages in sexual misconduct. Investigations are completed even if the employee chooses to resign. Random staff interviews showed a clear understanding that sexual misconduct is not acceptable. RRJ has not had any instances which required staff to be terminated and/or prosecuted for sexual misconduct.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.1.002 Sexual Misconduct  
PREA Coordinator Interview  
Investigative Staff Interview

**Corrective Action**

No corrective action needed

**Standard 115.77 Corrective action for contractors and volunteers**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)

- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) has policies which address contractors and volunteers who engage in sexual abuse. Contractors and volunteers that engage in sexual abuse shall be prohibited from contact with inmates and shall be reported to law enforcement agencies and to relevant licensing bodies. Contract medical staff and volunteers where provided training on these policies and where aware of the consequences for engaging in sexual misconduct with an inmate. RRJ has not had any instances which required contractors and volunteers to be removed and/or prosecuted for sexual misconduct.

**Policy, Materials, Interviews and Other Evidence Reviewed**

- Riverside Regional Jail Policy 11.1.002 Sexual Misconduct
- Contractor Training Curriculum
- Volunteer Handbook
- Volunteer Training Checklist
- PREA Coordinator Interview
- Investigative Staff Interview
- Volunteer Interviews

**Corrective Action**

No corrective action needed

**Standard 115.78 Disciplinary sanctions for inmates**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) has a formal disciplinary process which addresses inmates that engage in inmate-on-inmate sexual abuse. Sanctions are commensurate with the nature and circumstances of the abuse committed, the inmate’s disciplinary history, and the sanctions imposed for comparable offenses by other inmates with similar histories. RRJ’s disciplinary process considers whether an inmate’s mental status contributed to his or her behavior when determining what type of sanction to impose. RRJ’s policy allow for the punishment of an inmate for engaging in sexual contact with a staff member only if the staff member did not consent to the act. Inmate interview reveled an understanding that sexual contact between inmates and/or staff was not acceptable.

**Policy, Materials, Interviews and Other Evidence Reviewed**

- Riverside Regional Jail Policy 11.1.002 Sexual Misconduct
- Office of Professional Review Investigation Documents
- Inmate Disciplinary Documents
- PREA Coordinator Interview
- Investigative Staff Interview



**Corrective Action**

No corrective action needed

**Standard 115.81 Medical and mental health screenings; history of sexual abuse**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

Riverside Regional Jail (RRJ) staff conducts medical screenings upon intake which are followed up by medical staff within fourteen days of the offender’s arrival at the facility. Information related to sexual victimization or abusiveness that occurred in an institutional setting is limited to medical and mental health practitioners and other select staff, informed consent is obtained before information is shared with additional staff.

**Policy, Materials, Interviews and Other Evidence Reviewed**

- CORIZON Policy – Mental Health Screening and Evaluation
- CORIZON Policy – Receiving Screening
- CORIZON Policy – Response to Sexual Abuse
- Medical Staff Interview

**Corrective Action**

No corrective action needed

**Standard 115.82 Access to emergency medical and mental health services**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

Upon receiving a report of sexual abuse, the Riverside Regional Jail (RRJ) does not restrict access to medical treatment. Victims are transferred to Medical College of Virginia and attended to by qualified medical staff at no charge. Victims of sexual abuse receive medical attention regardless of whether the victim names the abuser or cooperates with any investigation

**Policy, Materials, Interviews and Other Evidence Reviewed**

- CORIZON Policy – Mental Health Screening and Evaluation
- CORIZON Policy – Receiving Screening
- CORIZON Policy – Response to Sexual Abuse
- Medical College of Virginia website (<http://www.vcuhealth.org/>)

Medical Staff Interview

**Corrective Action**

No corrective action needed

**Standard 115.83 Ongoing medical and mental health care for sexual abuse victims and abusers**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) offers medical and mental health evaluation and, as appropriate, treatment to all inmates who have been victims of sexual abuse in any facility. RRJ policy requires the evaluation and treatment of victims include, as appropriate, follow-up services, treatment plans, and, when necessary, referrals for continued care following transfer to, or placement in, other facilities, or their release from custody. RRJ requires that medical and mental health staff provide all victims with medical and mental health services consistent with the community level of care. RRJ policy requires that inmate victims of sexually abusive including vaginal penetration while incarcerated are offered pregnancy tests. If pregnancy results victims receive timely and comprehensive information about to all lawful pregnancy-related medical services. RRJ policy allows victims of sexual abuse to be tested for sexually transmitted infections as medically appropriate. RRJ policy requires that medical and mental health staff provide treatment services to victims without financial cost and regardless of whether the victim names the abuser or cooperates with any investigation arising out of the incident.

**Policy, Materials, Interviews and Other Evidence Reviewed**

CORIZON Policy – Mental Health Screening and Evaluation  
CORIZON Policy – Receiving Screening  
CORIZON Policy – Response to Sexual Abuse  
Medical College of Virginia website (<http://www.vcuhealth.org/>)  
Medical Staff Interview

**Corrective Action**

No corrective action needed

**Standard 115.86 Sexual abuse incident reviews**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) conducts a sexual abuse incident review at the conclusion of every substantiated and PREA Audit Report

unsubstantiated sexual abuse investigation. RRJ ensures that reviews occur within 30 days of the conclusion of the investigation. The review team consist of upper management staff, with input from line supervisors, investigators, medical and mental health practitioners. The review team considers whether the allegations indicate a need to change policy and/or practice to better prevent, detect, or respond to sexual abuse; whether the incident or allegation was motivated by race; ethnicity; gender identity; lesbian, gay, bisexual, transgender, or intersex identification, status, or perceived status; or gang affiliation; or was motivated or otherwise caused by other group dynamics at facility; and they examine the area in the facility where the incident occurred to assess whether physical barriers in the area may enable abuse; assess the adequacy of staffing levels in that area during different shifts; assess whether monitoring technology should be deployed or augmented to supplement supervision by staff. Recommendations are documented and the report is submitted to the facility Superintendent. The RRJ implements recommendations for improvement or documents reasons improvements cannot be made.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.2 Sexual Assault Response Team (SART) Protocols  
Sexual Assault Response Team Critical Incident Debriefing  
PREA Coordinator Interview  
Investigative Staff Interview  
Medical Staff Interview

**Corrective Action**

No corrective action needed

**Standard 115.87 Data collection**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) collects accurate, uniform data for every allegation of sexual abuse at the facility using a standardized instrument and set of definitions, and aggregates the incident-based sexual abuse data at least annually. The data collected is based on the most recent version of the Survey of Sexual Violence conducted by the Department of Justice. RRJ reviews and collects data as needed from all available documents, including reports, investigation files, and sexual abuse incident reviews. RRJ does not contract to house its inmates to other facilities. RRJ provides all data from the previous calendar year to the Department of Justice upon request.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.2 Sexual Assault Response Team (SART) Protocols  
Department of Justice Annual Report  
Riverside Regional Jail PREA Report  
PREA Coordinator Interview

**Corrective Action**

No corrective action needed

**Standard 115.88 Data review for corrective action**

- Exceeds Standard (substantially exceeds requirement of standard)

PREA Audit Report

- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) reviews data collected to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices, and training, including identifying problem areas; taking corrective action on an ongoing basis; and preparing an annual report of its findings and corrective action. The report is approved by the Superintendent and made readily available to the public through its website. RRJ redacts specific material from the reports when publication would present a clear and specific threat to the safety and security of the facility.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.2 Sexual Assault Response Team (SART) Protocols  
 Riverside Regional Jail Staffing Analysis  
 Riverside Regional Jail PREA Report  
 PREA Coordinator Interview

**Corrective Action**

No corrective action needed

**Standard 115.89 Data storage, publication, and destruction**

- Exceeds Standard (substantially exceeds requirement of standard)
- Meets Standard (substantial compliance; complies in all material ways with the standard for the relevant review period)
- Does Not Meet Standard (requires corrective action)

**Auditor discussion, including the evidence relied upon in making the compliance or non-compliance determination, the auditor’s analysis and reasoning, and the auditor’s conclusions. This discussion must also include corrective action recommendations where the facility does not meet standard. These recommendations must be included in the Final Report, accompanied by information on specific corrective actions taken by the facility.**

The Riverside Regional Jail (RRJ) makes all aggregated sexual abuse data readily available to the public at least annually through its website. All reports are securely retained and maintained for at least 10 years after the date of the initial collection unless Federal, State, or local law requires. Therefore, the facility meets this standard.

**Policy, Materials, Interviews and Other Evidence Reviewed**

Riverside Regional Jail Policy 11.2 Sexual Assault Response Team (SART) Protocols  
 Riverside Regional Jail PREA Report  
 PREA Coordinator Interview

**Corrective Action**

No corrective action needed

**AUDITOR CERTIFICATION**

I certify that:

- The contents of this report are accurate to the best of my knowledge.
- No conflict of interest exists with respect to my ability to conduct an audit of the agency under review, and
- I have not included in the final report any personally identifiable information (PII) about any inmate or staff member, except where the names of administrative personnel are specifically requested in the report template.

Chris Sweney, Certified PREA Auditor

07/13/2017

Auditor Signature



Date