KIOSK INSTRUCTIONS

1. Touch the screen to begin

2. Select English or Spanish

3. Select Name to enter inmate's last name, or

4. Select ID to enter inmate's identification number, if known

5. Select the name of the inmate you want to deposit funds for. (You will not see their photo)

6. Select "Cash" or "Credit" for your desired deposit method

7. Accept the Terms and Conditions

CASH DEPOSITS

8. There is no service fee for cash deposits

9. Fill in **YOUR** information (Mandatory) Press Enter

10. Insert one bill at a time (no coins) $300/max
    This machine does not accept $1 dollar bills

11. Touch DONE to continue or CANCEL to stop

12. Validate each bill amount after inserting

13. When finshed inserting bills, press **DONE**

14. Print your receipt and check it for accuracy

CREDIT DEPOSITS

8. There is a service fee for credit deposits:

$0.01 - $20.00	→	$2.95
$20.01 - $60.00	→	$4.95
$60.01 - $100.00	→	$7.95
$100.01 - $200.00	→	$8.95
$200.01 - $300.00	→	$9.95

9. Fill in **YOUR** information (Mandatory) Press Enter

10. Fill in the amount your are depositing

11. Confirm amount and press **ACCEPT**

12. Insert card as shown on screen
    3 attempts before transaction is voided

13. Enter cardholder information & authorize
    Must exactly match cardholder billing information

14. Print your receipt and check it for accuracy

ACCESS CORRECTIONS

If your receipt does not print, or you have any other questions or concerns, call **1-866-345-1884**
or visit **www.accesscorrections.com**

The Riverside Regional Jail will prosecute for unauthorized use of credit cards